

15th Annual North Country Stormwater Tradeshow and Conference

VENDOR PACKET

Please join us to display your company's products and services at
Northern New York's premier Stormwater Tradeshow

Thursday, October 17, 2019
8:00 am – 4:00 pm

Great Escape Lodge
89 Six Flags Drive
Queensbury, NY
12804



CHAMPLAIN WATERSHED
IMPROVEMENT COALITION OF NEW YORK
GLINTON | ESSEX | FRANKLIN | WARREN | WASHINGTON | COUNTIES



Photo Courtesy of Robert Lawton

Local and regional engineers, landscape architects, contractors, developers, code enforcement officers, planners and municipal officials will be in attendance at the 2019 North Country Stormwater Tradeshow and Conference. This event is marketed throughout all areas of Northern New York State and attracts participants from the Capital District to the Canadian border.

As a vendor, you will be afforded one-on-one contact with attendees throughout the day, including two specially designated half-hour vendor breaks.

2019 North Country Stormwater Tradeshow & Conference
Great Escape Lodge, Queensbury, NY
Thursday, October 17, 2019
8:00 AM – 4:00 PM

VENDOR REGISTRATION FORM

Company/Organization:

Exhibit Manager's Name:

Co - Exhibit Manager's Name:

Address:

Phone:

Fax:

Email:

VENDOR NEEDS

Electricity

Special Needs

VENDOR PAYMENT

The vendor fee of **\$350.00** includes approximately 10'x10' space, one 8 ft banquet table, two chairs, lunch and breaks, and conference materials for **one** person. A spot for **one** additional representative may be reserved at a \$50 charge. Any other representatives or employees will be charged at the applicable conference attendee rate.

Registration Deadline: October 7, 2018

Register Early – Space is LIMITED!

Booth placement will be given based on date of reservation and payment received

Please submit completed application and signed contract, along with a *check (no credit cards accepted)* made payable to **CWICNY** to:

CWICNY
c/o Allison Gaddy
PO Box 765
Lake George, NY 12845

Fax: (518) 668.5774 Faxed applications are accepted, but not guaranteed until payment is received.

For additional information, please contact Allison Gaddy at Allison.gaddy@lclgrp.org
2019 North Country Stormwater Tradeshow & Conference

VENDOR GUIDELINES & RESPONSIBILITIES

CWICNY

- * All booths must be properly staffed during the hours of the event, which are 8:00 AM to 4:00 PM. No booth may be dismantled before 3:30 pm. **Setup hours will be 5:00 – 7:00 pm on October 16th and 6:30 to 8:00 am on day of Conference.**
- * Conference Management reserves the right to refuse any or all applications for space and to prohibit or remove any exhibit, display, or part thereof, which in the opinion of the show management is not suitable to or in keeping with the policy of show management. In the event of such prohibition or removal, the Champlain Watershed Improvement Coalition of New York (CWICNY) shall not be liable for any refunds or other exhibit expenses.
- * Vendors will be held responsible for any and all property damage incurred by their employees. Violators will be held responsible and charged for repairs. All vendors must comply with local fire protection code and other local ordinances. Vendors must also comply with copyright and trademark laws. CWICNY will not be responsible for materials disseminated by a vendor during the event. Vendor promotional efforts must be confined within the space assigned to the vendor.
- * CWICNY will not be responsible for any damage that might occur from fire, theft, loss of merchandise, water damage, personal injury to vendors, their personnel, their buyers or visitors, or for any other injury or damage alleged to have been caused or attributed to, by reason of any vendor's participation in the show. It is agreed that the aforementioned shall be blameless for all liability that might ensue from any cause mentioned above.
- * Each vendor shall indemnify CWICNY harmless from any and all liability arising out of their participation in the 2019 North Country Stormwater Tradeshow & Conference.
- * It is understood by both parties that no refund will be provided after signed contract received.

CONTRACT AGREEMENT:

We, the undersigned, agree to abide by the guidelines and responsibilities outlined above.

Date: _____ Signature: _____

SIGNATURE REQUIRED on VENDOR CONTRACT
No vendor registrations will be accepted without signature

Please retain a copy of this contract for your records and submit the original with registration and payment.

For additional information, please contact:

Allison Gaddy
Allison.gaddy@lclgrpb.org
Phone: (518) 668.5773

IMPORTANT INFORMATION FOR VENDORS

A block of rooms has been reserved for vendors for Thursday, October 17. Please contact the Great Escape Lodge at 518.824.6060 for reservations and mention this even to access the room block.

Vendors will have access to the event space on October 16th from 5:00 to 7:00 pm for setup and on October 17th starting at 6:30 am. All vendor booths must be setup prior to conference registration at 8:00 am.